

**Security and Operations Committee Meeting
New Mexico Lottery Authority
March 18, 2026**

MINUTES

Call to Order: Committee Chair Sal Baragiola called the meeting to order at 10:05 a.m. and asked for a roll call. Present and constituting a quorum were David Keylon and Sal Baragiola.

Introductions: Present from NMLA staff were Wilma Atencio, David Barden, and Carolyn Cabell.

Approve Proposed Agenda: S. Baragiola moved to approve the proposed agenda; D. Keylon seconded the motion. Motion carried 2-0.

Public Comment: None.

REPORTS:

Approve Recommending Policy Updates to the Full Board:

Property Issuance and Return Policy: C. Cabell reported that Lottery recommends repealing this policy. The current policy is brief and requires each division to maintain its own property list and provide it to Security. Going forward, the Lottery recommends maintaining property issuance and return through procedures managed by Human Resources. Human Resources would use its current leave and payroll software, making it more efficient to track assigned property.

S. Baragiola asked whether this policy impacts the annual obsolete property approvals by the Board. Both D. Baren and C. Cabell stated that it does not. Obsolete property relates to a state law over which the Lottery has no control. S. Baragiola asked if the property issuance procedures would apply to high-security items, like tickets. D. Barden responded that it would not.

D. Keylon noted that the Board would no longer be directly involved in this policy if it were repealed, and there was general discussion.

S. Baragiola moved to recommend to the full Board that the Property Issuance and Return Policy be repealed; D. Keylon seconded the motion. Motion carried 2-0.

Online Games Drawing Policy: C. Cabell reported that the Lottery recommends repealing this policy. This policy describes the process for conducting drawings for in-state games, such as Roadrunner Cash, Pick 3 Plus, or Pick 4 Plus. This policy has not been used for many years, since drawings for all current in-state games are automated. The Lottery does not anticipate using it in the future. Should there be a need in the future, the Lottery would present a new policy to the Board.

S. Baragiola moved to recommend to the full Board that the Online Games Drawing Policy be repealed; D. Keylon seconded the motion. Motion carried 2-0.

Business Meal and Travel Policy: C. Cabell reported that this policy has been updated to the new format, previously approved by the Board in December. C. Cabell reported that the Committee received the original policy, a red-lined draft showing all changes, a red-lined showing substantive changes, and a clean draft. There was general discussion on the changes, including renaming the policy to Travel and Business Meals Policy.

S. Baragiola entertained a motion. D. Keylon moved to recommend to the full Board that the updates to the Business Meal and Travel Policy, as presented, be approved; S. Baragiola seconded the motion. Motion carried 2-0.

Other Items: None.

Adjournment: S. Baragiola moved to adjourn; D. Keylon seconded the motion. Motion carried 2-0. The meeting adjourned at 10:37 a.m.

S. Baragiola

S. Baragiola, Committee Chair

Date: *6/17/24*